

**West Pennant Hills Sports Club  
Men's Bowls Section**

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**President:**

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**Secretary:**

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**MANAGEMENT COMMITTEE MEETING**

**Minutes**

**5<sup>th</sup> December 2011**

**Meeting Commenced 6:00 pm**

**Attendance:** Mal Horner, Alan Bowry, Warren Phillips, Steve Watson, Tony Boughton, Dallas Palm, Peter Eagle, Max Walters, Michael Schwarcz

**Apologies:** Mat Stubbs

**1. Correspondence In:**

- 1.1. Ross O'Brien – re clearance from West Epping
- 1.2. Don Yeates – resignation form club
- 1.3. Rod Foster – resignation form club, returning to Castle Hill BC
- 1.4. Warren Phillips – re new shirts status
- 1.5. Paul van Tilburg – response to membership enquiry
- 1.6. Rob Griffin – resignation form club.
- 1.7. Tony Hindle – unable to continue bowling
- 1.8. Wilf Morschel – release of locker and return of key

**2. Correspondence Out:**

- 2.1. WPHSC – minutes of previous meeting and business papers
- 2.2. Don Yeates – response to notification of not renewing membership
- 2.3. John O'Reilly – Club Clearance
- 2.4. Paul van Tilburg – enquiring on membership of Dural
- 2.5. WPHSC/RNSWBA – correction to address details for Ian Thompson
- 2.6. Richard Hickey – requesting logo for advertising on website as sponsor
- 2.7. Club members – reminder re Presentation & Christmas functions
- 2.8. Merv Wright – Bowls Magazine contribution
- 2.9. RNSWBA – correction to member details for Aaron Barnett, Terry Barnett, Paul van Tilburg.

**3. Confirmation of Minutes of previous meeting:**

Accepted Warren Phillips/ Seconded Tony Boughton

**4. Business and Action arising from the Minutes:**

4.1.

**5. Reports (items arising from) & General Business**

- 5.1. Uniforms – No indication yet on timing to have sample jackets. WP  
Shirts have been ordered (44 long sleeve, 156 short sleeve) and are expected in ~4 weeks. WP

- Pricing discussed and agreed at \$20 each (GST inc) for shirts (short & long sleeve), jackets \$45 each (GST inc). WP
- Caps are still being finalised and pricing will be determined once this happens. Sample provided by Hunter bowls was not acceptable in design or finish and Warren is working with alternate supplier. Warren presented several proposed designs and #249 was selected. WP
- Bucket caps can also be ordered in single quantity for those that prefer this format.
- Shirts have been ordered in excess of the quantity indicated by bowlers to allow for some stock. It was agreed that jackets will be purchased to order only (i.e. no stock held).
- 5.2. Presentation Day– given the lower response than the last 2 years, it was agreed to use letter invitations for coming years to ensure all members are aware of the functions. Tony Boughton reminded us that in previous years that Presentation Day included a full meal rather than finger food, and this may have contributed to the lower response this year. DP
- 5.3. Christmas Lunch – Peter Eagle will make personal invitation to Bill Austin and Richard Hickey. PE
- 5.4. Lockers – Dallas to discuss payment arrangements with Steve Watson DP  
 Agreed to maintain fee of \$10/locker/year. Fees are due from 1st Jan 2012. DP  
 Fees for lockers to be announced before bowls.
- 5.5. Raffles – last 3m nett \$390 profit. Is it worth the effort? Agreed to continue to hold raffles as desired by members as long as not losing money over the longer term.  
 Previous agreement to select rink to manage the raffle each game day has not been implemented. This must be done before abandoning the process. All
- 5.6. Sponsorship – invoices have been sent to all sponsors for the period 1/1/12-30/6/12. Sponsorship will then run 1/7 to 30/6 with invoicing annually. SW  
 Charges are \$300+GST per sign per year (top and bottom green). Non-paying signs have been removed and spaces available for new sponsors.  
 Sponsorship kits (as discussed in 2010) need to be developed to clarify what sponsorship options and costs are available.
- 5.7. Green Fees – losses on green fee and raffles is attributed to washed out days. In the current financial year to end October, we are showing a loss of \$3,874.  
 In August, 4 days lost to rain, September 2 days, October 1 day (7 in all) were lost to rain. At a conservative average of \$350/day, this represents ~\$2,450 lost green fees and raffle takings. The budget forecasted 3 days wash out for this period.  
 Income was also lost where Corporate days were cancelled (both greens booked - ~700/day).  
 In November, we lost 4 days plus 2 corporate days due to wet weather.
- 5.8. New Bowls Stickers – these have been ordered and expected prior to Pennant season. Costs to be split 70/30 with Women's section. SW
- 5.9. Mixed Competitions – Mal proposed running these events using Tuesday morning and Wednesday afternoon games. Mal to discuss with Women's section and gain agreement. MH

- 5.10. Novice Singles – Following last month’s discussion, Mal has proposed renaming this event to “Ken Wighton Singles” in recognition of Ken as first winner of the novice singles. With the renaming comes the opening qualifications to include any bowler that has not won a championship. This proposal was agreed. Mal to discuss naming with Ken. MH
- 5.11. Pennants – The recommendation by the selectors to field 3 sides (grade 3, 5, 6) was agreed. PMS  
 Zone 10 will not be providing score cards this year – use WPH cards. PMS  
 Entry form for sides to be submitted with payment (\$110/team) by 6<sup>th</sup> January. Michael to provide completed form to Steve to arrange payment. PMS/SW
- 5.12. Greens – cold change in weather will delay progress on the greens.  
 Peter Eagle has discussed the poor performance of the green keeper with the contractor. The performance has been unsatisfactory for some time and needs to be brought to the attention of the Sports Club board. PE
- 5.13. Coaches – There is an accreditation course being held at Pennant Hills on 19/20<sup>th</sup> January.  
 Re-accreditation course will be on 23<sup>rd</sup> January (for those expiring in next 6 months or upto 1 month past expiry).  
 Warren Phillips was nominated to attend the training – accepted. Application to be submitted with course fee \$110 plus manual. Michael to provide applicaton form to Dallas PMS/DP
- 5.14. Mixed Events - flyer being prepared by Women’s section. TB  
 Newsletter – Max presented revised layouts/designs for future editions, with 1 design selected by committee. MW  
 The relevance of the newsletter in hard copy was questioned and it was agreed to continue for 2012 and review options for disseminating news of the club. The bowls website already contains information on all upcoming events in a timely manner compared to the newsletter’s old information. DP/MW
- 5.15. Membership – Max raised idea used by some clubs, of offering reduced (half price) membership, free shirts, free bowls bag to attract more members. These ideas will be added to what is offered/learnt from February’s meeting with RNSWBA on gaining members. MW

## 6. Next Meeting

Monday 6<sup>th</sup> February, starting at 6pm.

Meeting closed 7:40