

President

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MANAGEMENT COMMITTEE MEETING

Minutes

7th November 2012

Meeting Commences 6:00pm

Present: Geoff McIntosh, Max Walters, Mal Horner, Peter Eagle, Kevin Tuckerman, Warren Phillips, Dallas Palm, Stephen Watson, David Wilson, Don Couch

Apologies: Bob Cole

Previous Minutes: confirmed by Warren/Geoff

1. Correspondence Inward

- 1.1 15/10/12 – Chris Green (RNSWBA) – Club Health Check report
- 1.2 21/10/12 – WPHSC – re unsold meat trays
- 1.3 5/11/12 - WPHSC – response from Hornsby Council re trees on along west boundary
- 1.4 6/11/12 – Ken Henry – suggestions for consideration (*see 5.5*)

2. Correspondence Outward

- 2.1 8/10/12 - Anne Lucietto – re promotion of Twilight Bowls
- 2.2 9/10/12 – Anne Lucietto – re care of shadecloth and ensuring closed up at end of games
- 2.3 10/10/12 - WPHSC – re note to bowlers regarding AGM motion for annual fees
- 2.4 18/10/12 – Chris Green (RNSWBA) – thanks for Club Health Check
- 2.5 18/10/12 – RNSWBA – Notice of Bereavement – Norm Scott
- 2.6 21/10/12 – WPHSC – Annual Membership Motion letter for distribution with club renewals
- 2.7 28/10/12 - Mark Waters (Zone 10) – article for bowls magazine
- 2.8 29/10/12 – John Leonard – response to suggestions for club
- 2.9 31/10/12 – Steve Brady – re inspection of shade cloths and required work
- 2.10 2/11/12 – newsletter re Presentation Day & Christmas Lunch
- 2.11 2/11/12 – Harold Henry – welcome letter

3. Business and action from previous meeting

4. Reports

4.1 President

The Open Day has now been held. We had eighty people attend the club on the day and forty people recorded their name for further contact. This is now well underway with appointments being made with the coaches. If we get half of those people to join then it can be claimed that the Open Day has been a success.

I would like to thank all the members who supported the Open Day, delivering flyers, the BBQ, the Introductory Coaches and Coaches, the volunteers who attended on the day both men and ladies as well as the support that WPH received from the RNSWBA. The Sports Club for their support who also picked up new members. In essence, WPH benefited from the event. Max Walters needs to be especially mentioned for the dedication that he put into the Open Day. Nothing was a bother and everything was in place on the day.



Now that we have had our first Open Day in five years, I am going to suggest that WPH hold the event every second year. We need to keep in contact with the community. The number of comments made by those attending that were not aware of the clubs location was enlightening. A number of suggestions have been made to Max to be recorded.

During October, the Men's Bowling Section underwent a Club Health Check, which was conducted by Chris Green from the RNSWBA. Dallas and I were in attendance. Our overall score was 80%. In some areas we scored 100% or in the 80% to 90% range. We achieved a reasonable score in the Members section but a less than a satisfactory score in Membership Services. The Members section has been addressed with the Open Day and Dallas is looking at ways to have greater membership participation. A number of suggestions were made by Chris. Dallas will provide more details in due course. At our Committee meeting, I will be suggesting a copy be supplied to the Sports Club.

Congratulations must go to the Major Triples winners, Dallas Palm, Ross Smith and Geoff McIntosh. It was a close game at the start, however the experience of the team started to show during the course of the game and a good win was achieved.

The Pennant season commences in February 2013. Trial games have been arranged. Kevin Tuckerman is in the process of having Pennant forms completed. It would be appreciated that assistance be provided to Kevin as this is his first year as Head Selector which is a challenging task.

The note, that is to be attached to the 2013 Annual Subscriptions concerning the Motion that was passed at the AGM has been completed and sent to Jason Read who will attend accordingly.

Plans for Presentation Day which is being held on 1 December and the Xmas Party on 16 December are underway. More details will be provided in due course.

So far we have had a good response to Twilight Bowls. More details will be provided by Max Walters.

At the Sports Club AG, Richard spoke of Part 1a of the development to commence once funding arranged.

Peter Eagle

4.2 Senior Vice President

No report.

Warren Phillips

4.3 Vice President

As I am sure our distinguished secretary will elaborate on in his report, preparations are underway for Presentation Day with all trophies and badges ordered.

New name badges have been thought about over many months now and I am delighted to report that a price has been obtained from Kopycut which has always been very generous to this club as the provider for our trophies for these items.

Printed name badges are available as 64 x 20 or 76 x 25mm size. Graphics are printed into metal plate and either mounted into a surround or placed on a backing.

Background colours are brushed silver, brushed gold, or white, with coloured logo and text

For 10 -15 badge: 64 x 20mm \$7.70 each

76 x 25mm \$8.80 each

Confirm if this cost is inclusive or exclusive of GST

DW

Logo/artwork setup: \$33.00

This is a full colour design. I am open to suggestions from the committee has to potential designs although I feel something along the lines of the following graphic is probably most appropriate.



Agreed to proceed with design at same size as current badge.

DW

Agreed to advise Sports Club of change.

DP

Badges to be supplied to new members. DP to advise David of members waiting for badges.

DP

Agreed that members wanting to update to new design to be charged \$10 for replacement.

David Wilson

4.4 Secretary

Current paid up membership stands at 131.

The new Chairman of Coaches is Michael Schwarcz elected at meeting of coaches on 18th October. Details on website have been updated.

Presentation Day - 1st December

David has collected Trophies and passed to Kopycut for engraving.

Individual trophies have been ordered by David.

Running sheet has been drafted.

Presenters will be confirmed in next week.

DP

Advertising on website and by email notice sent to those members.

Times:	Presentation	11:00am
	Refreshments	12:00pm
	Call cards	12:45pm
	Social Games	1:00pm

Plan agreed.

Christmas Lunch – 9th December

Planning has commenced and a meeting will be held w/e 9 Nov including Women's representatives. Notice emailed to members.

Meeting was held 9/11/12 – notes to be published shortly.

Selection Course – 5th December

Agreed for section to cover costs (\$50pp) for 4 members to attend – Bob Cole, Les Watkins, Don Couch, Dallas Palm. Dallas to submit forms to RNSWBC with payment

DP

Dallas Palm

4.5 Treasurer

No report.

Green fees are in front YTD vs budget

Raffles income and expenses are below budget.



Marked drop in information coming from WPHSC office over past couple of months, with poor response to requests related to accounts. Meetings between Steve Watson & Office have failed to achieve satisfactory results. Agreed DP to raise with WPHSC in writing.

DP

Steve Watson

4.6 Bowls Coordinator & Match Committee

Pennant Trials

Asquith have confirmed Saturday **16th February 2013** for Pennant Trials, with 3's and 5's coming to WPH and our 6's going to Asquith (as confirmed by email with Asquith's Dennis Morgan).

The Hills have confirmed Saturday **8th December 2012** for Pennant Trials, with the 3's and 5's to The Hills and their 6's to us at WP Hills (confirmed by email by Tim Cunningham)

Championships

Our last 2012 Championship Event, the 'Club Fours' has already commenced on Sat 3rd November.

TAT Report

Following Mal and myself attending a meeting to discuss TAT Carnivals at Pennant Hills on the 5th November, the arrangements discussed will be announced at our WPH meeting.

With Pennant Hills confirming they will be operating in 2013, TAT committee did not accept Brush Park request to host a round. Dates have been agreed and Max will now include dates on 2013 programme.

Castle Hill BC co-operated with planning dates by moving a tournament to prevent a clash with WPH events.

Event Planner

The Event Planner for 2013 has been drafted and issued to Dallas for inclusion of the file in our discussion papers (see attachment). Some changes may be adopted at our meeting, along with the scheduling of the TAT arrangements to be added.

The Ladies (Pat Jones) have agreed to the dates in 2013 for Mixed Pairs and Mixed Triples matches.

Open Day

Many thanks to those on the committee who did follow-up phone calls to prospective bowlers.

Twilight Bowls

The response to date appears to be gratifying with our new Voucher procedure in place. However, I would like to see a monthly roster for volunteers organized ASAP please.

Orange Blossom Festival (OBF) – 1st opportunity for grant from Hills Council passed a month ago. Second round is in February. Max to submit request to cover costs.

MW

Max Walters

4.7 Selectors

Mixed Pennants:

WPH had a win and a draw against Dural Country Club. We are currently running third behind The Hills and Castle Hill, both are yet to have their Bye. Teams to play against The Hills are being impacted by the Men's Fours Championships with those players not in the Fours, filling in for the Mixed Pennants.



A win on Saturday 10th will put our side into the playoffs. [The side did have a win!!]

Pennants 2013:

Nomination Forms continue to come in, but we are yet to receive forms from most of the Grade Three Players. Final date has been set for the 10th November as several Selectors will be away during the month of November (Kevin Tuckerman, Geoff Seamons 17th> 30th), Michael Schwarcz 24th>3rd Dec). Hopefully by the time we all return, we will have a clearer understanding of the situation with Pennant Hills and the WPH players to determine (1) how many Grades we can field and (2) which Grades they will be.

34 forms received. Kevin following up with bowlers.

KT

Social Bowls:

Wednesday and Saturday Social Bowls continues to have a mixture of players with a small number playing on both days.

Kevin Tuckerman

4.8 Schools Committee

No report.

Aaron Barnett

4.9 Zone 10

There is nothing to report at this stage. It was agreed at the Zone meeting in September 2012, that Zone meetings will be take place bi-monthly. The next meeting will be in December 2012. If any matter arises that requires reporting prior to our Committee meeting it will be raised at that time.

Peter Eagle

4.10 Greens

On 15 October 2012, the bottom green was taken out for maintenance. The program is proceeding well and provided the weather is kind it is envisaged the green will be available by mid December or earlier. One rub in has taken place and it is proposed the second one will take place in the first or second week of November. A small amount of plugging may be necessary in the North West corner, however the balance of the green will not require any plugging this year.

The top green will be taken out as soon as the bottom green is available. Plugging will be necessary in the North West and South West corners. As with the bottom green there is not a lot of maintenance required.

An approach has been made to Hornsby Council to see if we can obtain some relief from the gum trees on the Western side. Due to the size of the trees there is concern that somebody may be injured by falling branches when strong winds are blowing from the Western quarter. We also have the continuing problem of leaves, and gum nuts.

An inspection of the shade cloths on both greens has been completed. Apart from some minor repairs to the cloths on the top green, there are not many problems and they will be rectified by the green keeper. In the case of the bottom green, the majority of cloths need attention. Six need replacement as the cloth has separated from the roller. With the others, there are holes in the cloth where the cloth is attached to the clips. This can be rectified by moving the clips. The green keeper can complete some of the work but the rest will require outside assistance. A full report has been supplied to Steve Brady.



The matter of the shade cloths being left up after the Ladies have completed play has been raised. After discussion with Jason Read it has been agreed, the Ladies will advise the Duty Manager after play has finished for the Duty Manager to arrange for the shade cloths to be taken down. I would like to thank Betty Gough, the Ladies President for her support.

Missed out on fatboy – green keeper was not informed of decision of WPHSC board to proceed with purchase.

Geoff McIntosh suggested approach be made to WPHSC board to get approval to convert No2 green to tiff dwarf – only takes ~6 weeks which is the same as regular renovation. Cost estimated to be ~\$5000 with grass available free from Hills BC. Tiff dwarf on top green would increase the usability of the green (less affected by shade from gum trees), and would help improve our appeal to other bowlers. Agreed to put request to club.

DP

Peter Eagle

4.11 Coaches

The coaches committee received 43 names to contact for possible coaching. I would like congratulate open day committee on a very successful day. At this stage we have 21 interested new bowlers. The results of the ring around are set out below.

Ben	Barrera			Called but cut out -will try later
Ben	Barrera			Called but cut out -will try later
Bianca	Barrera			Called but cut out -will try later
Maria	Barrera			called but cut out -will try later
Peter	Boyd	Tuesday 2pm	Warren Phillips	Has Played bowls wants roll up
Cameron	Browne	interested	Keith Robinson	KR to follow at later date
Karen	Browne	interested	Keith Robinson	KR to follow at later date
Graham	Bull	November	Keith Robinson	KR to organise
Lesley	Campion	NOT INTERESTED		
Jeff	Campion	Thursday PM	Warren Phillips	We need to contact when we are ready to coach
Joan	Cannon	NOT INTERESTED		
David	Catlin			Called - left message
Kathy	Clennell	Sunday PM	Dallas Palm	Works full time, very interested
John	Clennell	NOT INTERESTED		
David	Dodd	interested	Warren Phillips	Is interested in playing after his wife recovers from An operation in about a month. They will call me.
Wendy	Dodd	interested	Michael Schwarcz	Is interested in playing after she recovers from an operation In about a month. They will call me
Cath	Ferguson			KR to contact
Ross	Ferguson			KR to contact
David	Guest	Thursday 1PM	Michael Schwarcz	
Julie	Guest	Thursday PM	Warren Phillips	
Carole	Harding	yes	Dallas Palm	After 2pm
Wendy	Hatton			
Guy	Hunt	SUNDAYS PM	Keith Robinson	PM Sundays
Wendy	Irish			Will play and is deciding on Dural or us. She will call us.
Yuk	Kuen Lee	NOT		

**West Pennant Hills Sports Club
Men's Bowls Section**

		INTERESTED		
Serena	Lancaster	SUNDAYS PM	Keith Robinson	PM Sundays
Maria	Mamode	NOT INTERESTED		Will start in new year friends of scots
Lyn	Marsden			Called - left message
Lyn	Pamplin	WILL START LATER		Had surgery on eye follow up later
Robert	Pamplin	WILL START LATER		Had surgery on eye follow up later
Felix	Pang	NOT INTERESTED		
Darren	Pearce	SUNDAYS PM	Keith Robinson	PM Sundays
Rufus	Perera	Thursday 2 PM	Warren Phillips	Not Next week, Week after 2nd November
Theresa	Perera	Thursday 2 PM	Michael Schwarcz	Not Next week, Week after 2nd November
Brett	Phillips	Thursday 2PM	Michael Schwarcz	We need to contact when we are ready to coach
Aimee	Phillips	NOT INTERESTED		May play some Thursday nights with Brett
Margaret	Robinson	NOT INTERESTED		may consider next year
Pauline	Rodda	MS to Contact		P Eagle met 28th pm showing keenness
Grahame	Rodda	MS to Contact		P Eagle met 28th pm showing keenness
Mike	Smyth	NOT INTERESTED		Will start in new year friends of scots
Kay	Sullivan	NOT INTERESTED		
May	Thurlow	Thursday PM	Warren Phillips	we need to contact when we are ready to coach
Simon				called - left message

People that wish to continue have been allocated a coach to look after them.

Coaching started on the 30/10/2012 and will continue over the next few months.

There is a predominance of bowlers who wish their initial coaching on Thursdays. We need the management committee to inform the bowlers there are only 3 rinks for them to roll up on a first come first served basis, and can they please understand the needs for the use of the rinks. As soon as we can we will issue a roster of use of the rinks.

We must remember that we also have bowlers that want remedial coaching so we also need to be aware of those bowlers.

It is obvious to me that we need more coaches, with the possible non-reaccreditation of two coaches we have 6 introductory coaches, and it might be an idea if they were to buddy with one of the coaches with the idea that they eventually become coaches. We may need to fast track some new coaches. If we go down this line I would like the selection to be done by an interview process, it is now become quite costly to put someone through accreditation for Club Coach, Secretary Module, and Competition Module cost will be over \$200 per person.

I intend to have meeting with coaches and introductory coaches very shortly. Very shortly I would like to have a meeting with the Chairman of Selectors, and President with the intention to find out what is required as far pennant is concerned and other coaching requirements.



There are another 2 people looking for coaching – Dallas to coach on Sunday pm, with help from Peter Eagle.

DP

Agreed that coaches would have priority over bowlers rolling up, particularly whilst we only have 1 green. To be advised to members before games.

PM Schwarcz

4.12 Umpires

No report.

Don Couch

4.13 Welfare

David Roles

4.14 Mixed Bowls

No report.

Tony Boughton

4.15 Communications

Don and Ian are busy preparing the December edition of **Koala News**. Ideas and articles are welcome.

I have been working on incorporating Google calendar into the website as replacement for the in-house designed event listing. This will allow users to add events to their personal Google calendar.

Work has been progressing on moving the whole website to a recognised standard platform (Joomla) which will provide for many features that I either do not know how to build or do not have the time to develop, particularly in the areas of security and dispersion of control over elements of the site.

There is now a Facebook page (www.facebook.com/wphbowls) as another means of communicating with members. This will help us get information to members and raise our profile in general. This was a recommendation from the Club Health Check.

Agreed to advise WPHSC of Facebook page and other communication activity.

DP

Dallas Palm

4.16 Corporate

No report.

IBM have booked in a large group. 2 other groups showing interest in activity before Christmas.

5. General Business

5.1 New member information: provide a form to all new bowlers detailing items of interest as below:-

- A. Stating where fees go: Fees to Club/Fees to RNSWBA etc
- B. list of places to buy bowls gear
- C. How to book in for games
- D. Locker acquirement procedure
- E. Uniform purchase and Mufti days etc
- F. Constitution/By –Laws: Should be issued to all members, especially new ones.

Agreed for Warren to draft document covering A. to E. for coaches to issue as part of induction of new bowlers.

WP



Constitution and By-laws require rewriting/upgrading and will be available in Sports Room and website once completed.

- 5.2 'Dispensation'. We have more WPH members on the Zone Committee and we must be clear on how this will affect our Championships.

There are no more members affected by Zone activity this year than any previous.

5.3 Constitution Adaptations

- A. 3B (i) Change Closing Time from 5.30pm to 12.30pm on Closing Day
- B. 3B (ii) Query '2 weeks notice for 1st Round'?
- C. 3C Times of Play
- D. 3N Add dress code 'uniform'

Agreed to review and make recommendations for next meeting.

MW/WP/MS/DP

- 5.4 Trophies – agreed to formally approach WPHSC re displaying trophies on walls. Currently trophies stored in cardboard boxes from year to year and not displayed within club.

DP

5.5 Ken Henry letter – response to include:

5.5.1. Committee is to make a recommendation to WPHSC for FY13/14 following AGM resolution. Vouchers still need to be paid for by section.

5.5.2. Constitution and By-laws are being reviewed and once done will be available to members.

- 5.6 Max suggested a letter of thanks be sent to RNSWBA for support and assistance of the Open Day.

DP

- 5.7 Dural Super 6 – suggested we could also include in our programme. Agreed to observe how successful their carnival is and decide if appropriate

- 5.8 Twilight Bowls – Max request a roster to share the load of running the evening. At least 2 bowlers required and prepared to do a couple of weeks at a time.
Monies collected to be correctly recorded, separating green fee component.

MW

- 5.9 Uniform Stock take – need to ensure we have sufficient uniforms to meet new bowlers. Warren to arrange stock take and determine what needs to be ordered.

WP

- 5.10 Warren suggested we adopt 'Regulations' in place of 'By-Laws', and confirm whether we actually are required to have a constitution or are we covered by WPHSC constitution? For consideration by review team (see 5.3)

- 5.11 Programme – Micheal asked if possible would prefer to avoid holding 2 rounds of a championship on the one day. Max and Mal to review and see if this can be accommodated.

MW/MH

6. Next Meeting

The next meeting is scheduled for Monday 3rd December, commencing at 6:00pm

Meeting closed: 7:45