

**President**

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**MANAGEMENT COMMITTEE MEETING**

**Minutes**

**4<sup>th</sup> Febraury 2013**

**Meeting Commenced 6:00pm**

**Present: Stephen Watson, Max Walker, Warren Phillips, Kevin Tuckerman, Geoff McIntosh, Dallas Palm**

**Apologies: Bob Cole, Mathew Stubbs, Michael Schwarcz, David Wilson, Mal Horner**

**1. Correspondence Inward**

- 1.1 Zone 10 – 3/1/13 – re affiliation fee payment
- 1.2 WPHSC – 9/1/13 – re Ross Churchland using club for roll-ups
- 1.3 Koala Committee – 15/1/13 – minutes of meeting 15/1/13
- 1.4 WPHSC – 17/1/13 – confirmation of catering cost for Xmas lunch
- 1.5 Women's Section – 17/1/13 – re disposition of costs and proceeds from Xmas raffle (replied 17/1/13)
- 1.6 Ross Irwin – 22/1/13 – re repairs to shades
- 1.7 Bowls NSW – (Coling Crossingham) – 2/2/13 – re request for WPH to host Club Coach program 14/15 September

**2. Correspondence Outward**

- 2.1 Ken Henry – 10/1/13 – reply to Nov 12 request for constitution and by-laws to be published
- 2.2 WPHSC – 25/1/13 – re current membership listing
- 2.3 WPHSC - 25/1/13 – forward email flyer form Hills as example of event advertising
- 2.4 RNSWBC – 27/1/13 – re advise of annual return and proposed payment
- 2.5 WPHSC – 27/1/13 – re payment of annual return to RNSWBC
- 2.6 Women's Section – 5/2/13 – re advising plan to introduce tifdwarf

**3. Business and action from previous meeting/ Outstanding Issues**

- 4.3 Section Constitution and Regulations – *deferred to next meeting owing to David's absence*
- 4.6 Orange Blossom Carnival – status of request for funding – *Meeting 5/2*
- 5.3 Extreme Weather Policy – *will be covered in 4.3*
- 5.5 Probus Carnival – proposed dates of 22 Feb or 1 Mar. – *Confirmed 19<sup>th</sup> April, 9:30-12:30. Friday Pairs will be unaffected*
- 5.6 Mini Open Days – *defer to next meeting*

## 4. Reports

### 4.1 President

We are now into the 2013 year with various competitions having already commenced and the Pennant season not that far away. I would like to wish all the bowlers who have made themselves available for Pennants good luck, good games and good wins.

During January, the Membership list for 2013 was completed. A copy of the list is on the notice board. Of the bowlers who did not renew a number were contacted. Some have moved from the area, others are unable to play due to medical reasons and the balance due to age. Two have moved to other clubs and there are two who may return during the year subject to fitness and availability. Currently we have 117 members which is around the number that I was expecting. In essence, the figure I had in mind was 120. During the course of the year we picked up 9 new bowlers. There are some who are still being coached due to the Open Day but most of those have been dealt with accordingly. Within the nine, two have come from The Hills, two from Dural, although one is an Open Day attendee and one from Lane Cove. I feel that we now have a base to build upon, therefore we need to plan for future Open Days. It has been suggested they be held in April or early May and not in the latter part of the year. A comment was made to me recently that WPH should not become a large club as the number we have is comfortable. If we do not grow the inevitable will happen which is quite obvious

Unfortunately, the corporate day in January did not proceed. It has been suggested that the day be moved to April or May. Northholm Grammar will advise accordingly as the school is keen to have the event.

The Koala carnival details are proceeding and we should be in a position to distribute flyers within the near future.

It is good to see that there is a growing interest in the training and coaching program with the use of the camera. It is there to be used. Michael and Warren have put a lot of time and effort perfecting its use and it is for the benefit of all bowlers.

Within the next couple of weeks a meeting of the committee to discuss the fee structure for 2013 needs to be held. We are not that far from April when budget requirements need to be completed. It needs to be clarified the role the ladies will play in discussions.

Twilight bowls is proceeding well. I will leave it to Max to provide more details. From Twilight bowls, we may pick up three new members, two for the ladies and one for the men. Two are currently being coached.

*Meeting set down for Monday 25<sup>th</sup> February. Peter to issue invitation to Michael Quinlan and to contact Women's section for involvement.*

PE

Peter Eagle

### 4.2 Senior Vice President

Clothing update:

- The jacket for Rob Mitchell has arrived and he was notified.
- The jacket for Kevin Ross has been ordered from Hunter Bowls and paid for.
- 12 Bucket hats have been ordered (3\*s/m and 9\*l/xl) from A & J Apparel.
- I have been approached by other bowlers for jackets and suggested they try on before ordering. The club shirt size is not a good indicator of the size of jacket.

The Committee needs to be aware of the issues I had with the ordering of the above jacket and bucket hats. The procedure set down by the club administration is as follows:

- Obtain a quote from the supplier and send to club administration.

- Club administration then raises the order and sends it to the supplier. This will also involve payment in advance in the case of Hunter Bowls.

I followed this process to the letter but then it all went wrong. I received the following copy email from the club administration addressed to **Hunter Bowls**:

***I will make payment today for both the single jacket and the hats. Please send me an invoice for these items when it is available. Total \$281.01.***

Hunter Bowls had therefore received an order which belongs to another company and paid for them as well. I then had to instruct the club administration the place the correct order on A & J Apparel for the hats and seek a refund from Hunter Bowls. What makes things even worse is that Hunter Bowls were provided with competitive pricing data and further embarrassed our club in the eyes of Hunter Bowls. Hunter Bowls must think we are very disorganised given the recent issue with paying bills on time and now this serious error.

Our Treasurer needs to ensure we are not charged twice for the Bucket Hats when they arrive in February 2013.

Warren Phillips

#### 4.3 Vice President

No report

David Wilson

#### 4.4 Secretary

Confirmed membership for 2013 at 31<sup>st</sup> Jan stands at 117. The Annual Membership return has been sent to RNSWBA, with notifications of 19 members to remove from membership list.

Dallas Palm

#### 4.5 Treasurer

##### WPH Men's Bowls Income Overview

	July	August	September	October	November	December	January
Green Fee Income	\$4,127.00	\$4,841.00	\$3,850.00	\$4,012.00	\$3,700.00	\$4,074.00	\$4,401.00
Budget Income	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00
Raffle Income	\$636.00	\$525.00	\$581.00	\$364.00	\$628.00	\$815.00	\$625.20
Budget Raffle Income	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00
Actual Raffle Cost	\$336.00	\$336.00	\$336.00	\$336.00	\$336.00	\$584.00	\$336.00

Total Green Fee Income To  
 Date: \$29,005.00  
 Budget Green Fees: \$29,246.00  
 Variance (Loss) **-\$241.00**

Total Raffle Income To Date: \$3,810.20  
 Raffle Cost: \$2,600.00  
 Variance (Loss) **\$1,210.20**

Actual Raffle cost is \$84 = \$336 per month  
 December Actual Raffle cost \$125 = \$500 per month

Total Raffle Income To Date: \$3,810.20

Budget Raffle Income: \$4,095.00

Variance (Loss) **-\$284.80**

1. Still looking strong with Green Fees to Budget! This included the extreme heat Friday bowls that was cancelled.
2. Raffles are coming closer to budget.
3. If you consider the raffle actual cost to income and compare the Variance of \$1,210.20, both the Green Fees (-\$241) and Raffle (-\$284.80) are running in the black at +\$599.40 (not the red as previous 1 ½).
4. Please keep in mind these figures are based on my actuals (that the club admin has agreed to).

Over all as the Men's Bowls Section we are looking strong to meet our budget/obligations to the main club.

*Budget reviewed in line with the lower member numbers than in the budget. Looking good when compare actuals.*

Steve Watson

## **4.6 Bowls Coordinator & Match Committee**

### **Tournaments:**

The Fours and Ken Wighton Singles have commenced without drama. The weather was being predicted dubious but behaved during our tournaments.

It is with delight that I can see 13 teams competing in the Mixed Pairs which commenced a few days ago. This must be close to a record entry and shows further evidence of the greater relationship between the two Bowling Sections.

*Ken Wighton Singles - final moved to 9<sup>th</sup> February along with Major Fours.*

### **Orange Blossom:**

Hills Council will have Grant Application Forms for the Orange Blossom Festival available on the 5th February. I will complete one and hope a grant (etc) is forthcoming. (I realise at our last meeting that it was thought, regardless of Council decisions, we would hold a Carnival anyway).

### **Koala Carnival:**

The first meeting to discuss the Koala Carnival occurred recently involving both our Bowling Sections. We are in the process of discussing raffles, meal choices, the Koala flyer and obviously with new people learning who and how the event will be run. We have another joint meeting 12th Feb.

### **Singles Opportunities:**

There are players in our Club who have never had the opportunity to play singles if they haven't entered a Championship event. Additionally there are players who have had that opportunity but would like to have the chance of that occasional additional singles game. I would like to suggest that a list be put up for those desirous of a singles game and the Selectors (depending upon numbers of normal players) pick a pair to play singles on bowling days when it is convenient. This could possibly encourage more involvement in Club singles events.

*Agreed to allow bowlers to indicate desire to play singles matches (no marker) and selectors will fit in when rinks are available.*

### **Zone:**

Kevin Tuckerman and myself will be attending a Zone meeting at Dundas on 6th Feb. **Additionally**, Michael Schwarcz has informed me that that our Zone 10 now has a Policy where at Pennant matches, Roll-Ups often had by teams prior to the 'call of cards' are to be abandoned. The reason

given for this change is that visiting teams at some Clubs were often not given an equal time for practice as the Home Club, making the competition not fair. HOWEVER, we (or any other Club) can disagree with the Zone guidelines and offer pre 'card call' roll-ups at our Club if we wish. Therefore (after discussing with Mal Horner) we would like OUR Club to retain Roll-Ups and if this is the case and this Committee agrees, **we have to notify Zone 10 our choice so the other Clubs will be informed.**

*Roll-ups – discussion amongst bowlers with decision to be made prior to 1st round. Zone to be informed.*

MW

*Twilight Bowls – 236 players this season, avg of 17/night. Considered quite successful compared to previous years.*

Max Walters

#### **4.7 Selectors**

##### Pennant Trials:

Internal Trials will continue to be held with Teams containing available players who have indicated their willingness to play in the 2013 Pennant Season.

Our next (and last) external Trial will be against Asquith on the 16th February. Grade 3 will play at Asquith and Grades 5 and 6 will play at WPH.

##### 2013 Pennants:

The first game will be on Saturday 23rd February 2013. Max and I will be attending the Pennant Information Meeting at Dundas Sports and Recreation Club Ltd. on Wednesday 6th February 2013. We have been advised by Zone Secretary (Michael Schwarcz) there have been some significant changes within Zone 10.

Kevin Tuckerman

#### **4.8 Schools Committee**

No report.

Aaron Barnett

#### **4.9 Zone 10**

The next Zone 10 meeting is to be held on Wednesday 13 February 2013. This will be an AGM meeting. WPH has received details of the meeting and will be attending.

The following WPH members have nominated to stand for positions at Zone:

Secretary:	Michael Schwarcz
Treasurer:	Warren Phillips
Match/Greens Committee:	Michael Schwarcz and Warren Phillips.
Umpires Committee:	Les Watkins and Bob Cole.
Coaches Committee:	Warren Phillips.
Honorary Auditor:	Don Stubbin.

Except for the Match/Greens Committee where an election will be required, the positions mentioned will be confirmed subject to confirmation by club delegates. On behalf of all the members at WPH, I would like to thank the members mentioned for stepping forward to represent Zone 10 and we wish them well.

The draft Zone 10 Constitution will not be presented for acceptance at the AGM. There will be a forum on 13 March 2013. Delegates and Presidents have been asked to attend. It is planned to have extraordinary meeting later in 2013.

#### 4.10 Greens

After a warm to hot December and January with little rain, the latter part of January has brought much needed relief which will be of benefit to both greens. During December/January sprinklers have been used continually. Currently there is a problem with water pressure to the top green. This was noted in late December. The matter has been reported to the management of WPHSC who have requested a report be supplied by an irrigation company. Hopefully this problem will be rectified as quickly as possible.

*Irrigation blockage being addressed this week.*

Follow ups have been made to Hornsby Council re the trees. I appreciate Christmas and New Year have intervened, however it is frustrating as I feel we should be in a better position to know what is happening considering the meeting with Council occurred in mid December 2012. The issue has been raised with Jason on a number of occasions who is trying to obtain an update.

The replacement and repairs to the shades, especially those on the bottom green has also been raised on a number of occasions. I have been advised that the issue will be rectified prior to the commencement of the pennant season.

The top green should be available within a fortnight. Due to the lack of rain and the hot weather, the time frame was put back. The green received its final rub in on Wednesday 23 January and the green is picking up well. Unfortunately, the North West and South West corners are still a problem and will remain so until the tree matter is rectified. We will be in a position to have 7 rinks on the top green if required.

The bottom green has a good mat of grass and provided it is looked after it will hold up well for the year.

The question of installing a Tifdrawf green is to be discussed by the Board of Directors at their meeting on 29 January 2013. If we get approval it will be a big step forward for WPH. It is appreciated that some of our bowlers may not be in a position to handle the speed of a Tifdwarf but we all have to adapt.

*Email from Jason 30/1/31 to Peter Eagle - Tifdwarf Green Renovation / Upgrade – WPHSC Board discussed at Board meeting 29th January. They have given “in principle approval” and now require more details in the form of formal quotations and bill of works. Any work will be subject to final Board approval.*

*Agreed for Geoff McIntosh to lead this project. Formal quotes to be obtained from Proturf and at least one other contractor.* G Mc

*Geoff to obtain advice on most suitable variety of Tif for our location, shade and drainage.* G Mc

*Women’s section to be advised of plans.* PE

*Shades – still not replaced. Peter to chase up* PE

Peter Eagle

#### 4.11 Coaches

No report.

PM Schwarcz

#### 4.12 Umpires

No report.

Don Couch

#### 4.13 Welfare

Name	Notes
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<a href="#">Douglas COLLINS</a>	Neil's wife Judy passed away today after a long illness. We send Neil and his family our deepest sympathy from all at the bowling club.
<a href="#">Max BELL</a>	I spoke to Max; he seems quite keen to return to bowls in a couple of months. He's had a bad trot as far as his health is concerned in having both knees and hips replaced. It will be good to see him back.
<a href="#">David BEAVIS</a>	David was admitted to Norwest hospital on Tuesday for a hip replacement. He will be there until Friday, and then he will go to the old Baulkham hills hospital for rehab.
<a href="#">Geoff TWEEDDALE</a>	<p>It was reported to me by Keith Robinson that Geoff may have had a stroke, and could I check up on it. I rang Geoff's daughter Judy, she told me he was rushed to Hornsby hospital with a suspected stroke and will know more on Wednesday afternoon following the tests and brain scan that he will have to have.</p> <p>I rang her again today (Wednesday) and she said the doctors found a huge shadow at the back of the scalp and also a possible blockage of the aorta. The doctor also said that it will take a long time of rehabilitation before they consider sending him home. This report will need to be updated as time goes on. (15-01-2013)</p> <p>Since my last report, Geoff has been admitted to Mt Wilga for rehabilitation. The news is he is aware of his surroundings and is responding to treatment. He is now able to have visitors.</p>
<a href="#">Ross OBRIEN</a>	Ross having health problems, restricting his capacity to bowl at present. Hopes to be doing more than role up later in the year.

David Roles

#### 4.14 Mixed Bowls

Australia Day:

We had 36 entries for the event which was very pleasing to see. Unfortunately the weather forced us to cancel Bowls but we went ahead with the Raffle, BBQ and lucky door prizes. Over 30 people came to the lunch which started at 11.45am. The income for the Raffle, Food and Lucky Door Prizes more than covered the costs and we should make a profit of over \$100.00. Not bad for a very wet Sunday. I would like to thank Bob Cole, Denise Hopkins and Margaret Wighton for all their help in making the day a success. Special thanks also must go to Ken Wighton, Peter Eagle and Betty Lamb for their invaluable assistance during the day. Let's hope we have better luck for our next Mixed Event.

Warren Phillips

#### 4.15 Communications

Championships draws for Women's, Men's and Mixed have been loaded to the site and results updated as received.

Dallas Palm

#### 4.16 Corporate

The event booked with Northholm Grammar for Sunday 20th January 2013 did not go ahead. They cancelled a few days before as they could not get the numbers. I have suggested they try for Sundays in the next school holidays i.e. 14/4/2013 or 21/4/2013. I will keep in touch with the organiser and hopefully they will re-book.

There are no other corporate bookings at this time.

Warren Phillips

### 5. General Business

- 5.1 Koala Carnival Menu – for discussion and selection  
*Menu – discussed options as circulated and agreed on option 3* MW
- 5.2 Koala Carnival – Flyer for approval  
*Flyer – reviewed, alterations to be incorporated before issue* MW  
*Prize Money – 1st \$600, 2nd \$375, 3rd \$150, best morning and best afternoon \$75each.* MW
- 5.3 Asquith Pennant Trial – 3s to Asquith, 5s and 6s at WPH – for approval of plan  
*Agreed to send 3s to Asquith, the rest at WPH*
- 5.4 Tifdwarf Green Renovation / Upgrade – WPHSC Board discussed at Board meeting 29<sup>th</sup> January. They have given “in principle approval” and now require more details in the form of formal quotations and bill of works. Any work will be subject to final Board approval.
- 5.5 *Selection Trials for Seniors (over 60) will be held at Rydalmere 28<sup>th</sup> Feb. Contact Brett Hughes for information. Peter to contact some members that may be interested.* PE

## 6. Next Meeting

The next meeting is scheduled for March 4th, commencing at 6:00pm

Meeting closed 7:15pm