

President

Peter Eagle

0429 467 006

president@demaj.com.au

Secretary

Dallas Palm

0412 299 813

secretary@demaj.com.au

MANAGEMENT COMMITTEE MEETING

Minutes

4th March 2013

Meeting Commences 6:00pm

Present: Peter Eagle, Stephen Watson, Bob Cole, Warren Phillips, Kevin Tuckerman, Mat Stubbs, Dallas Palm, David Wilson, Mal Horner
Apologies: Max Walters, Geoff McIntosh, Michael Schwarcz,
Start: 6:02
Minutes of previous: Moved/accepted by Stephen Watson/Kevin Tuckerman

1. Correspondence Inward

- 1.1 RNSWBA, 8/2/13 – re past due reminder for affiliation fees
- 1.2 Koala Committee, 13/2/13, re Koala meeting 12/2/13
- 1.3 RNSWBA, 15/2/13 - re 2013 Season programme update
- 1.4 RNSWBA, 15/2/13 – re Guidelines and application for Sport & Rec Grant
- 1.5 State Coaching, 15/2/13 – re Coach reaccreditations in 2013-02-28
- 1.6 WPHSC, 21/2/13 – re confirmation of fees paid to RNSWBA for annual registrations
- 1.7 RNSWBA, 22/2/13 – re Upcoming courses – grants, strategic business planning, role of the board
- 1.8 State Match Committee, 22/2/13 – re Application for variation of 2013 Conditions of Play 4.16, determining David Jeffery can play no lower than grade 6
- 1.9 Zone 10, 25/2/13 – re Round 1 Pennant match to be played 6th April
- 1.10 RNSWBA, 26/2/13 – re updated membership listing & invoice
- 1.11 Active Bowls, 26/2/13 – re product display offer
- 1.12 RNSWBA, 27/2/13 – re 2013 Junior 7a side/ 2013 Champion of Club Champions
- 1.13 RNSWBA, 27/2/13 – re 2013 State pennants – Recording of Grading
- 1.14 RNSWBA, 27/2/13 re 2013 State Pennant Finals
- 1.15 RNSWBA, 28/2/13 – re Supporting Special Olympics with club calendar – [Stephen Watson will forward to sports club.](#)

2. Correspondence Outward

- 2.1 Womens Section, 10/2/13 – re proposal to change annual fee structure
- 2.2 Ross Irwin, 10/2/13 – re tifdwarf for greens
- 2.3 State Coaching, 15/2/13 – re correction to list of coaches at WPH
- 2.4 RNSWBA, 15/2/13 – re clearance for G Tyrrell, K Ross, New Registrations
- 2.5 RNSWBA, 15/2/13 – re New registration, Geoff Clark
- 2.6 Zone 10 Match Committee, 18/2/13 – re WPH opting to allow roll-ups before Pennant matches in 2013 season.
- 2.7 WPHSC 22/2/13 – re image file of club logo for production of new club flag

3. Business and action from previous meetings/ Outstanding Issues

- 4.3 Section Constitution and Regulations – *discussed in general business*
- 4.6 Orange Blossom Carnival – status of request for funding
- 5.3 Extreme Weather Policy – *included in rewrite of Constitution/Regulations.*
- 5.5 Probus Carnival – proposed dates of 22 Feb or 1 Mar. *Kevin Tuckerman advised date has been set at 19/4/13 and has advised Jason.*
- 5.6 Mini Open Days

4. Reports

4.1 President

Since my last report, the finals of the Major Fours, The Ken Wighton Singles and the Mixed Pairs have been completed. Congratulations to the winners of those events and also to their opponents as all games were played in good spirit. It was pleasing to note the added interest in the Mixed Pairs as there were more entrants this year than have been in the past.

Unfortunately, the first round of the Pennant season was washed out. The first round will be played in April. The selectors have worked hard in getting the grades and teams together. I hope that WPH performs well during the Pennant Season in all grades.

A meeting of the Committee formed to look at the requirements of the fee structure for 2013/2014 has met. Two ladies have joined the Committee, they being Betty Gough and Judy McCreadie. Progress is being made; however there are many aspects to consider before a proposal can be put to the Board.

Plans for the Koala carnival are well under way. Meeting have been held with the Ladies and Bill Austin. Flyers and emails have been sent to individuals as well as clubs. As in the past, Bill will be donating a TV to be raffled by both bowling sections. Last year, the two sections were able to collect \$1,400 in total which was split 50/50. We need to make sure that as many raffle tickets as possible are sold, therefore your assistance may be sought to provide a hand in selling tickets.

It is really good to see the interest that has developed in training with the use of the camera. Warren and Michael have put a lot of time and effort into the project. The Sports Club has also provided a monitor in the Sports Room so that you are able to view the results. There cannot be any excuses for not using the facility if you really wish to improve your game.

Peter Eagle

4.2 Senior Vice President

Clothing update:

- Rob Mitchell has been picked up and paid for his jacket
- The jacket for Kevin Ross (L) has been ordered from Hunter Bowls and will arrive next week.
- The jacket for Peter Carritt (2XL) has been ordered from Hunter Bowls and will arrive in a few weeks.
- 12 Bucket hats have been ordered (3*s/m and 9*l/xl) from A & J Apparel and will be available in two weeks.
- I have been approached by other bowlers for jackets and suggested they try on before ordering. The club shirt size is not a good indicator of the size of jacket.

Neville Roach requested jacket. WP arrange.

WP

Orders likely to arrive this week.

Suggestion for bowlers to go to Hunter Bowls and try on jacket for size before ordering. Jacket sizes are different to shirt sizes.

Warren reconfirmed view that it is impractical to hold stock of jackets due to cost and unknown demand. Agreed.

Warren Phillips

4.3 Vice President

Name Badges

The next batch of badges has been received. At this point it is my understanding that only one badge remains outstanding. This has been ordered.

Revision of Proposed Regulations to include Heat Index (Humidity vs. Temperature)

Please find attached the revised proposed regulations* including the Heat Index as part of the inclement weather section of the section's conditions of play. I trust that the revisions accurately reflect the resolution of the management committee from our January meeting.

Constitutional Reform

As requested, please find a copy of a revised constitution and regulations* as requested at our January meeting attached. I would request that we all take between now and our next meeting in April to read through the documents as presented and contact me with any changes so that a final draft can be tabled in April. This is to allow time for the changes to go before the Sports Club Board for approval and returned to us before our August AGM.

Please don't hesitate to flick me an email or call me should you have any questions. My thanks to Michael and Dallas for their assistance with this matter.

** Proposed documents not available at time of preparation of Business Papers.*

Badges – SW to prepare control sheet for who to pay for badges

David Wilson

4.4 Secretary

All members have been registered with RNSWBA and fees paid. Where required, Clearances have been submitted to RNSWBA and transfer fees paid (thank you Michael for your assistance here). There were some issues with payment made to an old RNSWBA account (we are not the only club to have done so) and thanks to Jason for sorting this out.

Current membership stands at 119.

Dallas Palm

4.5 Treasurer

WPH Men's Bowls Income Overview

	July	August	September	October	November	December	January	February
Green Fee Income	\$4,127.00	\$4,841.00	\$3,850.00	\$4,012.00	\$3,700.00	\$4,074.00	\$4,401.00	\$4,254.00
Budget Income	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00	\$4,178.00
Raffle Income	\$636.00	\$525.00	\$581.00	\$364.00	\$628.00	\$815.00	\$625.20	\$397.10
Budget Raffle Income	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00	\$585.00
Actual Raffle Cost	\$336.00	\$336.00	\$336.00	\$336.00	\$336.00	\$584.00	\$336.00	\$336.00

Total Green Fee
Income To Date: \$33,259.00

Budget Green
 Fees: \$33,424.00
 Variance (Loss) -\$165.00

Total Raffle
 Income To Date: \$4,207.30

Raffle Cost: \$2,936.00
 Variance (Loss) **\$1,271.30**

Actual Raffle cost is \$84 = \$336 per month
 December Actual Raffle cost \$125 = \$500 per month

Total Raffle
 Income To Date: \$4,207.30

Budget Raffle
 Income: \$4,680.00
 Variance (Loss) **-\$472.70**

We are still tracking well from the figures we have been given by the club but figures provided to the board contradict ours! We show positive but the board shows us as a loss. I will work with the club to get clarification as there may be some expense allocation against us that is not been shown correctly.

West Pennant Hills Sports Club Limited

**Sports - Men's Bowls
 31 December 2012**

	December Actual	December Budget	Variance	%	YTD Actual	YTD Budget	Variance	%
MBC Green Fees	3,724	4,334	(610)	85.93	22,432	26,193	(3,761)	85.64
MBC Raffle Takings	684	825	(141)	82.91	3,170	4,110	(940)	77.13
MBC Sports Fees	3,709	10,000	(6,291)	37.09	6,764	10,400	(3,636)	65.04
MBC Other Income	2,568	10	2,558	25,680.00	3,532	60	3,472	5,886.67
MBC Club Uniform Sales	86	40	46	215.00	367	240	127	152.92
MBC Sponsorship Income	2,864	0	2,864		2,864	3,000	(136)	95.47
MBC Catering Income	0	2,400	(2,400)		0	2,400	(2,400)	
Total MBC Income	13,635	17,609	(3,974)	77.43	39,129	46,403	(7,274)	84.32
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MBC Affiliation Fees	0	5,375	(5,375)		1,720	7,170	(5,450)	23.99
MBC Raffle Costs	173	450	(277)	38.44	1,966	2,700	(734)	72.81
MBC Greens' Maintenance	4,421	4,000	421	110.53	23,376	24,000	(624)	97.40
MBC Sports Promotions	2,284	462	1,822	494.37	7,466	9,368	(1,902)	79.70
MBC Club Uniform Purchases	0	0	0		1,418	200	1,218	709.00
MBC Catering Expenses	1,119	3,000	(1,881)	37.30	2,165	4,900	(2,735)	44.18
MBC Mufti/T'around Triples	0	0	0		40	0	40	
Total MBC Expenses	7,997	13,287	(5,290)	60.19	38,151	48,338	(10,187)	78.93
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Men's Bowls Profit (Loss)	5,638	4,322	1,316	130.45	978	(1,935)	2,913	(50.54)

Keith Robinson has challenged previous reporting our position, however he is most likely looking at unallocated values and not comparable times.

SW

Still in healthy position overall.

SW to push Keryn to get up to date values

SW

Some inconsistency possibly with allocation of cost for Twilight - \$15 being attributed to bowls. Stephen to confirm the case and confirm section is only being charged as per agreement with Sport Club from 2012.

SW

Wet days will drag position down slightly (green fees and raffle income).

Steve Watson

4.6 Bowls Coordinator & Match Committee

The Trial against Asquith will have been completed, draw is now up for the Minor Triples (thanks Mal) and nomination sheet for Mixed Triples.

The Twilight Bowls for 21st is being run by David Curtis with assistance from Peter Eagle, and Peter will run the next one on the 28th Feb.

Thursday 28th Feb Twililight was washout

Challenge Cup planning needs to get underway. Peter to discuss with Max on his return

PE

Confirm grading requirement for Challenge Cup.

PE

Max Walters

4.7 Selectors

Pennant Trial:

Our Trial against Asquith was completed with the 3's having a tough time against some very experienced and skilled bowlers, while the 5's and Sixers both had good wins.

2013 Pennants:

Unfortunately the first round was washed out for all Grades. This Round will now be played on 6th April.

The Selectors are still 'fine tuning' Team selections in an endeavour to get the team mixes correct. With limited players available for Grade 3, our options are based on player availability and determining which players from Grade 5 can fill the gaps.

Grade 5 will also be reliant on player availability and where necessary, bring one or two players up from Grade 6. Our Reserve base is all predominately Grade 6 level.

Two Selectors will act as Side Managers for the Second Round and will report back to Michael and myself (Geoff unavailable until further notice due to ill health) on individual player performance. Ideally we would like to have two 'settled' Teams in each grade, but we will assess this on a week to week basis.

It is unfortunate that a number of players, who nominated to play Pennants, have chosen to take holidays during the Pennant Season.

Pennant washouts are now to be played on 6/7th April.

DP

3 sat & sunday

6 saturday

5 sunday

Selectors had agreed to have 2 selectors watch games, however this has been a problem with players dropping out and selectors needing to step in to fill sides.

Leo Saly has complained about being selected in 6s when played 5s in 2012 season. Kevin addressing.

KT

Kevin Tuckerman

4.8 Schools Committee

No report.

Aaron Barnett

4.9 Zone 10

The AGM for Zone 10 was held on Wednesday 13 February 2013. The following people from West Pennant Hills were elected to the following positions:

Secretary: Michael Schwarcz

Treasurer: Warren Phillips

Match/Greens Committee: I recently advised that Michael Schwarcz was not elected to the Committee. Since that time one of those elected, Dennis Harmer (Merrylands) resigned and has taken up the position of Secretary which does not require him to be a Committee member. Subsequently, Michael is now on the Committee and has been elected as Chairman. Also on the Committee is Warren Phillips.

Umpires Committee: Les Watkins

Bob Cole

Coaches Committee: Warren Phillips

Auditor: Don Stubbin

On behalf of the Committee, I would like to wish those members from WPH who have been elected all the best for the next twelve months. For the a club the size of WPH, we are more than pulling our weight when you consider larger clubs have little or no representation but still want everything.

The next meeting of Zone will take place on Wednesday 13 March. This meeting will be discussing the Zone 10 Constitution. WPH will be represented.

Peter Eagle

4.10 Greens

Finally there has been some movement relating to the trees. The Sports Club has been advised that the Parks and Gardens section of Hornsby Council will be or should have by now completed a second inspection of the trees. The first inspection which was carried out in Mid December 2012 by representatives of Council have completed their report and now it is the Parks and Gardens turn. Depending on the length of time it takes for the second report to be completed and subsequently agreeing with the first report, we may see some action in the future. Some of the Committee may have seen a large branch that came down recently. I would not have liked to have been underneath it at the time.

Both greens are now open for play. The wet weather that we have been experiencing recently has been of assistance in some respects. The bottom green has been freshened up sufficiently that it does not require it to be taken out of play for one week. The top green has come on well, however we have been experiencing warm days but not many warm nights. The top green needs to be treated carefully for the time being. Unfortunately, the continual wet weather has caused weed and fungus growth which is being treated.

The lack of water to the top green has been fixed with a new pipe being laid along the back garden bed. This pipe bypasses the old pipe allowing for an increase in water pressure.

A meeting has been held with Ross Irwin of Proturf re the installation of the Tifdwarf green. A request has been made for Ross to supply details of what is required, plus costs and a scope of works. If we move ahead on this project, we hope to be able to complete the task in the latter

part of 2013 in conjunction with the Sports Club alterations. Other quotes will also need to be supplied.

A quote has been received to replace seven shades. The cost will be approx \$4,300. The Sports Club is proceeding with the quote. As soon as the shades are ready, they will be installed. I have indicated that the replacement shades should be a capital expense against the Sports Club and not be a bowling sections expense. We will see what happens. The matter will again be raised with Keith Robinson.

The windsocks and corner flags have been replaced on both the top and bottom green.

The Koala WPH flag has just about reached the end of its days. It has been repaired on at least five occasions. Arrangements have been made with the Sports Club for a new flag to be obtained. It will be similar to the current flag, however the Koala logo will be altered to match the one appearing on the shirts and jackets. The new flag should be ready within the next two to three weeks.

New flag has been organised via Sports Club, using the new logo. Cost ~\$135+

New quotation received from Ross Irwin. PE has forwarded to Jason and will discuss with Geoff McIntosh once he returns.

PE

Peter Eagle

1.1 Coaches

The past month has been very busy for the coaches.

We have had 22 of our members signed up for videoing and subsequent reviews.

By the time of the meeting we will have videoed 21 of the 22 bowlers and conducted reviews with 20 of the 22 bowlers.

The remaining video and reviews will be completed in March 2013.

We have only shown the video and allowed them to recognise the issues and gave some general advice.

We have also indicated if they want coaching they will need to come separately where we can work on specific issues.

We have also had 4 non-members for coaching.

One person has now completed their coaching and has joined the club (Geoff Clark).

The other 3 are still being coached and we would hope they will join later in March 2013.

PM Schwarcz

1.2 Umpires

No report.

Agreement made with Women's section re organising umpires for their events and Mixed events.

Don Couch

1.3 Welfare

Name	Open Notes
Geoff TWEEDDALE	Geoff is improving day by day. He is now able to walk unaided and his speech has improved by about 30% according to his therapist. It is unknown at the moment how long he will be in the hospital.

Keith Robinson – recovering well, hopes to be back shortly

Bob Cole commended David Roles for the great work on Welfare.

David Roles

1.4 Mixed Bowls

Nothing to report this month.

Warren Phillips

1.5 Communications

Championships draws for Women's, Men's and Mixed have been loaded to the site and results updated as received.

Activity on facebook page is still quite slow. Kaye Eagle has access to add articles on behalf of the Women's section.

Dallas Palm

1.6 Corporate

Nothing to report this month.

Warren Phillips

2. General Business

2.1 Constitution & Regs – all to read and provide responses to David.

Questions to consider when reviewing:

- Do we need this many on committee?*
- Do we need 4 committee men?*
- Do we need both vp's?*
- What no do we need?*

2.2 Steve (Green keeper) finishes apprenticeship in March/April and doesn't know whether he will stay here/green keeping. PE discuss with Ross Irwin to confirm plans.

PE

2.3 Thomson Lee –Behaviour is not acceptable. He is 'coaching' new bowlers during the games, abusing new bowlers for not having the skills of an experienced bowler and generally displaying poor attitude.

Selectors are ensuring a selector is on same green in social matches to keep Thompson under control.

2.4 Situation where members bring family members to club and train/coach them. They do not go through safety induction.

Suggestion to place article in newsletter reminding bowlers that potential new bowlers are to go through the appropriate method.

DP

2.5 Fee Structure: meeting held recently.

- 2 women also on committee.*
- Selectors have completed survey of member playing pattern: 31 play rarely. 39 play once per week, 49 play twice or more per week. This will help work out overall impact on recovery and estimate potential change in bowling pattern if single fee introduced.*

- *Women have been asked for similar survey.*
- *Will need to 'grandfather' the solution.*
- *Next meeting 13/3/13*

2.6 Minor Triples – having moved to play in mid week, still only achieved 6 entries this year. Majority are also Saturday players. Do we continue in programme?

2.7 CHS Bowls 2pm Tuesday 5th March – Warren Phillips Umpiring. Galston and Homebush High Schools.

2.8 Opportunity to get Galston to resume bowling at our club.

PE

3. Next Meeting

The next meeting is scheduled for April 8th, commencing at 6:00pm

Meeting closed: 7:29