

President

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Secretary

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MANAGEMENT COMMITTEE MEETING

Business Papers

5th August 2013

Meeting Commences 6:00pm

Meeting Start: 6:00pm

Present: Geoff McIntosh, Max Walters, Peter Eagle, Mal Horner, Bob Cole, Warren Phillips, Stephen Watson, Kevin Tuckerman, Dallas Palm, David Wilson

Apologies: Micheal Schwarcz

Previous Minutes: Mal/Bob

1. Correspondence Inward

- 1.1 Chris Wallace, 9/7/13 re congratulations on new role as Community Development Officer
- 1.2 Zone 10 Match Committee, 16/7/13 re 2014 Pennants start date 22 March 2014.
- 1.3 WPHSC, 18/7/13 re payment of outstanding invoices to RNSWBA
- 1.4 WPHSC, 23/7/13 re Notice of AGM and New Constitution & regulations (response sent)
- 1.5 Don Stubbin, 23/7/13, re Audit of Section Accounts

2. Correspondence Outward

- 2.1 WPHSC, 3/7/13, re Booking for Orange blossom Carnival
- 2.2 WPHSC, 10/7/13 re update of champions for club honour board
- 2.3 Zone 10 Publicity, 12/7/13 re article on Challenge Cup for Zone 10 Newsletter
- 2.4 Women's Section, 12/7/13 re congratulations to new committee
- 2.5 Don Carpenter, 14/7/13 re Club Clearance
- 2.6 Zone 10 Publicity, 16/7/13, re articles for Zone10 newsletter
- 2.7 WPHSC, 17/7/13 re TAT early access to club (response received)
- 2.8 RNSWBA, 16/7/13 re Member Status Reversal for Henri Chan
- 2.9 Women's Section, 18/7/13 re Amended Constitution and Regulations
- 2.10 WPHSC, 20/7/13 re Notice of AGM and request to post to members
- 2.11 WPHSC, 21/7/13, re inclusion of Bowls website address on WPHSC website and smartphone app (reply received)
- 2.12 RNSWBC, 21/7/13 re new members
- 2.13 Don Stubbin, 4/8/13 re Continuance in role of Section Auditor –Accepted
- 2.14 Women's Section, re Open Day

3. Business and action from previous meetings/Outstanding Issues

4. Reports

4.1 President

This is my last report as President of the Men's Bowling Section. In my AGM Report for 2012/2013, I have set out the achievements that have occurred over the last twelve months. When I took on the

position two years ago, mention was made that there were many challenges ahead. The profile of the club needed to be lifted as seen by other clubs within Zone as well as gaining new members. There is little doubt that the profile has lifted. Membership was a matter that for too long had been pushed away without giving it much thought. This is now in the process of being addressed and hopefully with the new fee system in place and more open days being held, new members will join West Pennant Hills.

Before any rumours are spread, it is not my intention to leave West Pennant Hills. I feel that there is a lot that this club has to offer any bowler who wants to achieve success. There are some who do not like change but if we do not move forward, we will be left behind. Unlike a lot of other clubs, we have a strong Sports Club behind us but what is paramount, we have a very good working relationship. Trust has developed and without trust it is a difficult road on which to travel.

To all of the Committee, thank you for your support over the last twelve months. Without your support, nothing can be or will be achieved. There have been difficult periods and some robust discussions and they will continue as that is part of a Committee person's life.

This club has a lot going for it so let it continue.

Peter Eagle

4.2 Senior Vice President

All the Jackets ordered for our members have now arrived and the relevant bowlers notified of their availability at the front entrance to the club.

Following a stocktake of our club shirts 40 (10 long sleeve and 30 short sleeve) new shirts were ordered and delivered last week. This should give us ample stock for the next 6 months or so depending on the number of new bowlers we pick up in the New Year.

Warren Phillips

4.3 Vice President

My thanks to all members of the committee over the past 12 months. I commend President Peter for his outstanding leadership and exceptionally hard work during his term as President and before that in various positions on the committee.

I look forward to working with whomever stands for election to the committee should I be fortunate enough to be re-elected.

David Wilson

4.4 Secretary

Current membership stands at 127 members. The latest to join us are Rod Foster (returning from Castle Hill) and David Makin.

AGM

- Notices have been issued to all members by email or post
- Reports for inclusion in Annual Report received
- Nominations have been received for all positions except Committee (3 received require 4) and are posted in Sports Room and on website. Results of ballot on the new Constitution and Regulations at AGM will determine the following committee elections.
- Task timetable attached.
- *Auditor & Patrons confirmed*

My thanks to the Committee of 2012/13 for support in this role, particularly that of Peter Eagle, Max Walters and David Wilson.

Dallas Palm

4.5 Treasurer

Please note there was a data entry error with the Koala Carnival showing in the June end report as explained below.

1. Green Fees ended up below budget expectations but Fees & Expenses overall are lower
2. We had budgeted a loss of \$8,277 and when the Koala income is corrected we ended at a loss of \$9,909 which is a delta of \$1,632
3. There was 9 unplayable days due to rain and extreme heat with 3 x corporate days not being played compared to 18 budgeted.
4. Raffles on the Saturday with 4 x trays has provided overall income of \$1,830
5. Koala Income shows \$3,464 in the June report but this figure should be \$4,455

The accounting procedures implemented late last financial year has proven beneficial as our tracking of revenue and expenses have been very accurate. This showed in the data entry error with the Koala Carnival income. This year involved more work developing the 2013/2014 Budget as there was a need to create one under the original fee structure and another with the new fee structure. At the time of creating the Budgets the Club Board had not approved the new fee structure. I'm delighted to see the new fee structure has been approved and would like to thank the whole sub-committee that worked on the proposal to the board but especially Warren Phillips and Peter Eagle. Warren also gave me great assistance over the year to assist me with the Treasurer role, many thanks.

On a closing note I would like to thank Peter Eagle for his role as Men's Bowls President for his time and effort in that role and wish him well as he stands down at the next election.

Club has been requested to invoice Richard Hickey for advertising on latest shirts. SW

Systems to manage new fee structure – WPHSC systems not capable of handling fees. Stephen & Warren to work with Sports Club to achieve practical solution. SW/WP

Wrong Bias box - covering letter needed to accompany donation. Steve to advise addressee and amount. SW/DP

19th July green fees is reportedly missing (play was rained out and bowlers received credit on following week's game). Caution re getting deposit slip signed when deposited.

West Pennant Hills Sports Club Limited

Sports - Men's Bowls 30 June 2013

	June Actual	June Budget	Variance	%	YTD Actual	YTD Budget	Variance	%
MBC Green Fees	2,520	4,484	(1,964)	56.20	43,552	50,137	(6,585)	86.87
MBC Raffle Takings	518	825	(307)	62.79	5,980	7,020	(1,040)	85.19
MBC Sports Fees	145	80	65	181.25	8,582	10,880	(2,298)	78.88
MBC Other Income	9	10	(1)	90.00	4,346	120	4,226	3,621.67
MBC Koala Carnival Income	3,117	3,300	(183)	94.45	3,464	3,300	164	104.97
MBC Club Uniform Sales	186	40	146	465.00	1,075	480	595	223.96
MBC Sponsorship Income	0	0	0		2,406	3,000	(594)	80.20
MBC Catering Income	0	300	(300)		0	2,700	(2,700)	
MBC Multi/T'around Triples Inc	0	3,000	(3,000)		0	3,000	(3,000)	
Total MBC Income	6,495	12,039	(5,544)	53.95	69,405	80,637	(11,232)	86.07
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MBC Affiliation Fees	187	143	44	130.77	6,421	8,828	(2,407)	72.73
MBC Raffle Costs	420	850	(430)	49.41	4,150	5,800	(1,650)	71.55
MBC Greens' Maintenance	4,026	4,000	26	100.65	47,385	48,000	(615)	98.72
MBC Sports Promotions	1,300	462	838	281.39	12,560	12,436	124	101.00
MBC Club Uniform Purchases	77	0	77		1,952	200	1,752	976.00
MBC Koala Expenses	2,625	2,650	(25)	99.06	2,625	2,650	(25)	99.06
MBC Catering Expenses	273	600	(327)	45.50	5,173	8,500	(3,327)	60.86
MBC Multi/T'around Triples	0	2,500	(2,500)		40	2,500	(2,460)	1.60
Total MBC Expenses	8,908	11,205	(2,297)	79.50	80,306	88,914	(8,608)	90.32
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Men's Bowls Profit (Loss)	(2,413)	834	(3,247)	(289.33)	(10,901)	(8,277)	(2,624)	131.70

Steve Watson

4.6 Bowls Coordinator & Match Committee

Championships: At this time, 8 Championship events of our 11 should have been completed with the Minor Singles about to commence.

TAT: I was delighted to have had a full complement of players for our **Turn-Around Triples (TAT)** in July, **which was very successful** and I greatly appreciated the assistance of Peter, Dallas, Warren, umpires and David Beavis.

NOTE: A meeting of our TAT Clubs is being arranged at P/Hills Club tomorrow 10.30am (Tuesday 6/8/13).

I believe that it is possibly a response from this group to decide **entry or not** to Brush Park into our TAT grouping. What is the final decision by our Club that we take to this meeting if it comes to a vote?

Orange Blossom Carnival: As we are aware, the regular annual date for this event is the 2nd Saturday in September, which our Event Planner had scheduled. Unfortunately, an oversight occurred where we could not book our Club's Function Room due to another booking. We then changed the date to 7th September, and fortunately, Castle Hill and Dural were able to juggle their events to comply with the new date and are OK. However, The Hills created a bit of hysteria and saying they may not be able to attend on this new date. However, after a 3 week delay, I now have confirmation they will attend.

THEREFORE, being on 7th of Sept, we need to discuss arrangements for this event.

Hornsby Cup: We have it scheduled for **22nd September**. Does anyone know if it is still on (who to contact) and do we supply a list of players who wish to compete, or is it a Selectors job only?

Max Walters

4.7 Selectors

No report.

5 A Side - starts this week. Hoping to bring in players for round 2 & 3 that were not picked in round 1.

Kevin Tuckerman

4.8 Schools Committee

No report.

4.9 Zone 10

The next Zone meeting is to be held on Wednesday 14 August. At this time there is nothing to report. Should anything arise prior to our meeting, mention will be made at that time.

Peter Eagle

4.10 Greens

A full summary of what has occurred over the last twelve months concerning the Greens appears in my AGM Report. Subject to the club renovations commencing, the installation of the Tifdwarf can commence which will be of benefit to the club.

I have raised with Steve Brady, the possibility of an approach being made to the owners of the property that have the two trees casting a shadow across the bottom green on the northern side. The area is constantly wet and stops the green being turned. I understand the reason why the people have planted the trees is to block out the roof of the Sports Club. If the trees could be trimmed it would help. As they say, nothing ventured nothing will be gained.

I would like to thank the other members of the Greens Committee, Warren Phillips and Mathew Stubbs for their support during the year. I feel that we can be proud on what has been achieved.

Need to confirm timing for conversion of lower green to tifoldwarf, which depends on tennis court removal, availability of cuttings and contractor.

PE

Peter Eagle

4.11 Coaches

No report.

Some ladies have had has some videoing. No other requests for coaching from bowlers.

PM Schwarcz

4.12 Umpires

Rod Roberts - Rod has been an umpire for over 20 years. Although he is not playing bowls too often now, he is always willing to umpire and has consistently umpired the Pennant matches over the last many years. I am not aware he has ever asked for any remuneration in the form of club money.

I was wondering if the club could consider giving him a club voucher to the tune of about \$50 for his loyalty to umpiring with the club.

Discussed and agreed. Don to arrange and present at AGM.

DC

Don Couch

4.13 Welfare

David posts reports on notice board regularly.

David Roles

4.14 Mixed Bowls

We are currently looking at running an event over the October long weekend. More details to follow later in the month.

Ladies have requested another event – possibly October long weekend.

Warren Phillips

4.15 Communications

Visitors to website continue to increase (many from far flung reaches of the globe). The rise in visits is due in part to the weekly updates and to a lesser extent to our facebook page.

The weekly newsletter has less than half recipients (~350) click on or open the newsletter. Actual numbers are hard to determine as not all mail programmes provide feedback to the stats function of the website.

Dallas Palm

4.16 Corporate

We currently have no bookings.

Warren Phillips

5. General Business

5.1 *OBF – PE received call from Nicole (Baulkham Hills) to advise Mayor will be present to do presentations. Michelle Burns*

Advise Sports Club of her attendance.

PE

Order Trophies – for players (12)

DW

Food has been arranged by Max.

5.2 Hornsby Cup – Warren Lumley (Wisemans Ferry) is the organiser. Will be held 21st September (Singles & Triples) and 22nd September (Pairs & Fours). Invitations have reportedly been sent.

5.3 TAT – Brush Park request to join TAT group to hold a carnival. Concern is that total prize money will be the same (unless Living Choice increase sponsorship or Brush Park find additional sponsor), meaning a lower prize money per round.

Discussion held covering impact of TAT programme, pressure on individual club carnivals, and the support Brush Park would give to other club's TAT rounds.

Decision reached to convey our position as cautious support provided Koala Carnival not impacted, and that they are last in cycle, and no concertina of programme.

5.4 Constitution & Regulations – DW to talk to at AGM. If not present, need another to do so.

5.5 Rookies – Gary Tyrell playing in singles at Hills. We wish Gary all the best in this tournament.

5.6 Friday Format – Max has suggestions for improving the format. Agreed to leave for next committee

5.7 Open Day – Max has prepared draft flyer suitable for use in the club and letterbox. Agreed to leave for next committee to consider.

6. Next Meeting

The next meeting is scheduled for September 2nd, commencing at 6:00pm.

